

City of Concord Recreation and Parks Advisory Committee

Meeting Minutes from November 15, 2007

Attendees:

Committee Members: Candace White-Bouchard, Mary Miller, Lauren Fiedler, Andrea Goldberg, Janet Schofield, John Mercier, City Councilor Keith Nyhan, Mayor Pro Tem James Bouley

Staff Members: Christopher Jacques- General Services Dept., Doug Woodward- Planning

Agenda Items:

- Review and Approve minutes from previous meeting
- Proposed new Little League Field at Martin Park on Iron Works Rd.
- Recreation and Parks Master Plan Discussion

The meeting was called to order at 5:05 p.m. by Candace White Bouchard

Proposed Little League Field at Martin Park

Jeff Lewis, representing the Concord National Little League, made a brief presentation to the committee regarding the proposed new Little League Field at Martin Park. Jeff is a member of the CNLL Board of Directors, has children who participate in the league and represents the firm doing the plans and specs for the field.

The league is currently fundraising so the field can be built.

The new field will impact some wetlands on the property, hopefully less than 10,000 square feet so mitigation will not be necessary. The plan calls for a new, relocated parking lot, the field, press box/concession stand, and dugouts.

Councilor Nyhan asked for a brief history of the fields.

Jeff explained that the CNLL had a thirty year lease for the current field which has been transferred over to the softball organization. The master plan in 1999 shows 2 fields on the location. The second field is necessary due to the shortage of fields in the City. The CNLL would build and maintain the field.

Jeff also discussed other challenges to be met such as renewing the lease with the City, having the as built plans of the current field presented to the City, meet with the Planning Board and Engineering for their approval on the plans, and to adhere to all LWCF rules and guidelines.

The group wished Jeff well in the fundraising effort and hoped to see the field built in the near future.

Approval of Minutes:

The previous meeting minutes were moved by Mary Miller, Seconded by James Bouley and unanimously approved by those in attendance.

Recreation and Parks Master Plan Discussion

Doug Woodward distributed reports of the current Recreation and Parks Master Plan to those who did not receive a copy at the last meeting.

A public hearing on the report will take place in mid to late January of 2008. Doug requested that any changes/suggestions to the report be e-mailed to the Recreation Director, David Gill, before the next RPAC meeting so the committee may discuss.

Doug discussed how the information was gathered for the report and the methodology used in using the information.

Doug discussed with the group the reports suggested areas of opportunities for new parks, playing fields, and community centers.

The report also lists recreational opportunities in the City not owned or operated by the City. Some of these recreational areas are fee based and some are not.

Other Business:

Candace requested that a brief written guideline be developed by staff regarding the donation of trees and a timeline be established. Chris Jacques and David Gill will draft a guideline for review by the committee.

Candace presented a request from basketball players utilizing the Green St Community Center showers. 3 of the 6 showers do not function properly. Chris Jacques will pass this information along to the Properties Superintendent for action.

Candace requested that Frisbee Golf at Terrell Park be included on the agenda for December.

Councilor Nyhan reminded the committee that a Friends of Rollins Park is being formed. He asked that anyone interested in joining the committee e-mail him.

Councilor Bouley requested the committee review the CIP out year budget and discuss at the next meeting. The City Council is reviewing in January and the committee should make recommendations at this time.

David Gill is to e-mail the CIP to committee members prior to the next meeting.

The next meeting is scheduled for *December 13th, 5:00 p.m. at the COMF*

The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Christopher F. Jacques
Grounds Superintendent
City of Concord